## Large Workshops - Set up Requirements - Sandi Givens

For more than 15 people
Preferred: 6 to 8 people at each table, set Cabaret-Style (or Open Rounds).
Please arrange participant tables so that few - if any - people have their backs to each other
Room large enough to accommodate small group work at the back of and around periphery of the room, away from the main tables. Walls to accommodate attachment of flip charts (either with Blue Tack or tacks).


> Laptop \&
> Data
> Projector

Front of room

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Table for display of books

If you have any questions or concerns about these arrangements, please call our office on (03) 98444612.

